



# Plattsburgh, New York

Randal J. Stone  
Fire Chief

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## MEMO

**TO:** Mayor James Calnon  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** May 8, 2014

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, April 24, 2014 to Wednesday, May 7, 2014  
our Department has responded to the following:

### Fire Calls

**31**

- 1 trash/rubbish fire
- 6 system activation
- 16 EMS assist
- 2 MVA
- 1 cooking fire
- 2 excessive heat/scorch burns
- 1 commercial machine fire
- 1 service call
- 1 chimney/flue fire

**Ambulance Calls** **107**

**Mutual Aid by CVPH** **21**

# BUILDING INSPECTOR'S COMPLAINT REPORT: MAY 6, 2014

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
01/07/14	138	OAK ST., APT. C	BLACK MOLD AND SUSPECTED ASBESTOS	KP	COMPLAINANT NOT AVAILABLE FOR INSPECTION	NO CORRECTION REQUIRED AT THIS TIME	
03/28/14	46	COUCH ST	FURNITURE IN REAR OF PROPERTY	KP	VIOLATION NOTICE ISSUED	CORRECTED	04/21/14
04/17/14	66-68	CHAMPLAIN ST	CHAIR AND MATTRESS ON LAWN	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	04/17/14
04/22/14	71	WALL ST	NOISE BETWEEN 11:15 P.M. AND 11:45 P.M.	JM		CORRECTIVE ACTION IN PROCESS	
04/22/14	71	WALL ST	NOISE AT 2:00 A.M.-DOORS LEFT OPEN TO NEW SECTION	JM		CORRECTIVE ACTION IN PROCESS	
04/22/14	71	WALL ST	THREE CORNER UNITS PROJECTING NOISE	JM		CORRECTIVE ACTION IN PROCESS	
04/24/14	138	MONTCALM AVE	ROOF INSTALL, NO BUILDING PERMIT	KP		CORRECTIVE ACTION IN PROCESS	
04/25/14	47	LAFAYETTE ST	GARAGE IN REAR OF PROPERTY FALLING APART	KP		CORRECTIVE ACTION IN PROCESS	
04/25/14	18	LORRAINE ST	UNREGISTERED VEHICLE	KP		CORRECTIVE ACTION IN PROCESS	
04/28/14	9	MASON DR	LINE SIDE WIRE DETERIORATED	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
04/29/14	37	TREMBLY AVE	ABANDONED PROPERTY	CB		CORRECTIVE ACTION IN PROCESS	
04/29/14	53	SAILLY AVE (S1)	COUCH IN FRONT OF PROPERTY	KP	COUCH REMOVED	NO CORRECTION REQUIRED	
04/29/14	35	LORRAINE ST	TRUCK CAP LEFT ON THE SIDE OF THE HOUSE	JM		CORRECTIVE ACTION IN PROCESS	
04/30/14	269	MARGARET ST	3 UNLICENSED VEHICLES, MISCELLANEOUS SUPPLIES STREWN ALL OVER	KP		CORRECTIVE ACTION IN PROCESS	
05/01/14		BRINKERHOFF ST	DOG WASTE IS OUT OF CONTROL MAKING REGULAR MAINTANANCE OF EMPTY LOT DIFFICULT	JM		CORRECTIVE ACTION IN PROCESS	
05/01/14	33	DRAPER AVE	SERVICE CUT TO VACANT HOME	KP	SERVICE WILL NOT BE REINSTATED UNTIL REPLACED	CORRECTED	05/01/14
05/05/14	139	CORNELIA ST., APT. C	MOLD	CB		CORRECTIVE ACTION IN PROCESS	
05/05/14	13	PALMER ST	REPLACE LINE WIRE, METER AND POSSIBLE LOAD SIDE	KP		CORRECTIVE ACTION IN PROCESS	
05/05/14	10	MORRISON AVE	REPLACE LINE WIRE, METER AND POSSIBLE LOAD SIDE	KP		CORRECTIVE ACTION IN PROCESS	
05/05/14	7	CONCORD AVE	NEIGHBOR INSTALLED HEDGES CLOSE TO EXISTING FENCE	CB		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
05/06/14	17	SANDALWOOD WAY (UNDERWOOD AVE)	OCCUPANCY, CHICKENS	KB		CORRECTIVE ACTION IN PROCESS	
05/06/14	20	RIVERSIDE AVE	INDIVIDUAL LIVING IN A 3 BAY GARAGE	KB		CORRECTIVE ACTION IN PROCESS	
06/06/14		ALLEYWAY BETWEEN GREEN ROOM AND SAWADEE REST.	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	

**May 1, 2014**  
**WORK SESSION OF THE COMMON COUNCIL**  
**CITY OF PLATTSBURGH**  
**MINUTES**

Meeting commenced at 5:05pm.

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Becky Kasper (W5), Joshua Kretser (W6)-excused at 5:30pm.

**Absent:** Paul O'Connell (W4)

**Item 1: Emergency Preparedness:**

A discussion began with **Mr. Eric Day**, Director of Clinton County Emergency Services. Mr. Day explained his responsibilities and those of his office involve the functions of receiving and dispatching all calls, maintaining a master address of all county properties, emergency management (co-ordinate with state offices about national disasters and data collection for the Governor's office), maintain training and equipment for hazardous material team (most of his team comes from out city fire department) and maintain communication upkeep, upgrades of fire department and EMS teams.

Most audience and Council discussion surrounded the rail transport of crude oil from the Bekken Wells of North Dakota to the Port of Albany. These cars (DOT 11's) travel thru the City of Plattsburgh.

**Mr. Day** reported the DOT 11's are of the newer make and meet the new regulations of safety as set by Canada. He also spoke of the greater danger of propane and ethanol that has been transported via rail thru our area for a long period of time. He continued to say the Fire Service and Emergency Management crew and others a retrained and staying informed of the implications of the trains with a plan in place to respond. His office is also working to develop a railroad response particularly for ethanol. One indication was to evacuate and isolate to allow a burn off rather than to extinguish due to residual pollution. DEC would handle/respond to larger situations.

Audience members expressed a variety of concerns regarding the transport of oils/gases thru our city.

**Mr. Day** explained the circumstances and what led to the train catastrophe in Lac-Megantic Canada.

**Councilors Kasper and Armstrong** voiced their concerns since the rails travel thru their Wards.

**Dr. Jerome Davis** asked about moving the rail tracks to a more isolated area.

**Mayor Calnon** responded with thoughts of cost and the undertaking. He also believes we should regulate the train speed thru the city and not Canadian Pacific who is proposing a speed increase to 40 mph.

Thoughts of providing pamphlets explaining a response plan to those residents living in close proximity of the rails was suggested.

**Mr. Day** advised Canadian Pacific does not share their plan.

**Councilor Armstrong** asked Mr. Day if he should have a public presentation regarding the dangers and an evacuation plan. **Mr. Day** said that is a possibility.

**Councilor Kasper** asked about alert systems. **Mr. Day** told of the county using NYS Alert System but residents need to sign-up.

An unidentified audience member (#1) posed various questions about ethanol and crude oil, told of the tar sands being difficult to burn and asked about details of the NYS Alert System.

**Councilor Kelly** asked about whose idea it was to ship oil via rail rather than pipeline.

#1 also expressed concern about the length of trains being up to 140 cars in length.

**Mr. Day** believes they average 800 tank cars. #1 further spoke of our need to develop more energy efficient alternatives and how fossil fuels are very lucrative.

An unidentified male audience member (#2) who indicated he is not a city resident spoke of the situation being like a game of Russian roulette, how trains should be slowed down and about insurance company concerns.

**Mayor Calnon** advised the Mayor of Albany has addressed their own situation. He told of attending a Mayor's conference May 3<sup>rd</sup> and May 4<sup>th</sup> and believes this topic will be readily discussed.

**Dr. Davis** said we should take legal action.

**Mayor Calnon** responded we really have no leg to stand on.

**Dr. Davis** wants city to make a statement to both NYS Governor and the Federal government.

**Councilor Dowdle** inquired about responsibilities of the oil companies since they own or lease the tank cars Canadian Pacific transports. He also reported that four NYS Agencies are due to provide a report to the Governor's office this week regarding preparedness of spills from trains, barges and ships. The US Department of Transportation is due to issue a new regulation next week.

**Ted Morgan** indicated DOT owns the corridor, right of ways and manages the tanks.

**Mr. Day** told of the new DOT 111 cars possibly being longer in length and carrying more quantities of oil.

**Councilor Armstrong** spoke of needing a commitment to safety and to satisfy public safety.

**Item 2: Cultural and Economic Development meeting:**

**Councilor Armstrong** reported on topics of the meeting held on April 29, 2014 attended by herself and Councilors Kretser and Dowdle. Further conversation is expected for work session scheduled for May 15, 2014.

**Item 3: Quality of Life meeting:**

**Councilor Kasper** advised that the meeting of April 29, 2014 was attended by 16 community members, 3 city department heads and 4 City Councilors (Kasper, Kretser, Kelly, and Dowdle).

**Councilor Kasper** asked for approval of having developed a tree council that was met with approval. She also spoke of the overriding expressions of concern regarding property blight and how she was then ready to request additional staffing in the Building Inspector's office.

**Councilor Dowdle** also spoke of having the same thoughts and concerns prior to election. He spoke of recent data regarding Local Law 6 of 2007 regarding fire safety inspections and how the number of multi-family units has greatly increased since 2007.

**Mayor Calnon** spoke of code enforcement and an auditing of team of recent. He advised the city needs to better maintain systems of record. He suggested the fire department could do something to assist the Building Inspector.

**Fire Chief Stone** said he could do follow-ups (regarding fire prevention) to the inspections of the Building Inspector. This would need contractual consideration.

**Councilor Kelly** expressed concern that the poor people may have problems affording painting the exterior of their homes.

**Councilor Kasper** had advised, Department of Recreations Steve Peters had previously reported 25% of city residents live below the poverty line.

**Councilors Kasper and Dowdle** voiced their thoughts these residents (or majority of) are renters.

**Item 4: Dog Waste Committee Report:**

**Councilor Armstrong** presented a flyer covering aspects of responsible dog ownership, local dog training classes and locations of city's 2 dog parks. Flyer will be distributed at pet walk scheduled for May 3, 2014. She also inquired about purchasing dog waste stations.

**Councilor Kasper** spoke of providing flower tool kits to community youth. She and her mother will provide seeds. She asked Mayor if monies (approximately \$200) would be available to purchase buckets and trowels.

**Mayor Calnon** said he would look into funds and might consider his own monthly contribution be put towards this project.

**Councilor Armstrong** thought funds from via the United Way could support such funds.

**Mayor Calnon** indicated the city can accept money gifts and are tax deductible if for non-profit.

**Councilor Kasper** asked about the numerous photographs in the Council Chambers that display dead white men. She felt they should come off the wall.

**Councilor Armstrong** felt those and other photos are too large and do not represent what the meeting room and today represent.

**Mayor Calnon** said he has a plan regarding city history for his office and might include some of these photos.

**Councilor Armstrong** asked where the photo of us is.

**Councilor Armstrong** indicated she and **Councilor Dowdle** have discussed councilors being assigned as liaisons to the various city departments.

**Mayor Calnon** agreed that it may be time to do so.

**Meeting ended at 6:45pm**

[Minutes recorded and submitted by Councilor Dowdle]



Plattsburgh City Council  
Quality of Life Committee  
April 29<sup>th</sup>, 5:30  
Minutes

Present: Councilors Kelly (Ward 2), Dowdle, (Ward 3), Kasper, (Ward 5), Kretser (Ward 6), Superintendent Brodi, Engineer Farrington, Superintendent Peters

**Past projects:**

The meeting began with a review of projects and initiatives concerning City beautification that have taken place in the past. Residents referenced:

- The dog waste removal ordinances, which is being addressed by Councilor Armstrong with help from June Foley,
- The past recognition of Plattsburgh as a Tree City by the Arbor Foundation, which lasted into the early 90's. Cindy Bentley expressed interest in resurrecting a Tree Council to offer direction and support for increasing the number of trees in the City. Engineer Farrington referred to a matching DEC grant that gives us a fund of 50k for trees. Upon further discussion, the committee decided to re-establish the Tree Council with Cindy and Pat Ostrander as co-directors,
- The annual litter Clean-up Days,
- Downtown flower barrels, which failed because store owners did not take care of them,
- Flower baskets on light poles, which were funded by the City and contracted to a local business. This ended with budget reductions,
- Installation of welcoming signs,
- Operation PRIDE that ran successfully for a month from 1971-1976 (Principle Recycle Involvement Development Environment). Jann Shambo was instrumental in this program and has kept the records from this program.
- Adopt a Spot, which Engineer Farrington noted is still active. Diane Chanowsky commented that it might be effective offer groups \$100 incentive start-up bonuses to adopt a spot.

**Areas of interest**

Councilor Kasper asked for input on areas in the City that need attention for beautification, noting that the entry points to the City were of great interest, particularly N. Margaret. Al Folsom pointed out that the railroad station is an eyesore and creates a terrible impression of the City for those who pass by on the train. Diane mentioned the dog parks, and how important attractive dog parks are for those who wish to live in the City. Linda Ward spoke of the entrance into downtown from Broad and Cornelia and how unattractive and unwelcoming those points are, and pointed out that the MacDonough Monument area is a

perfect place for beautification, and pretty much everyone agreed that the small park off of Margaret street that connects with Durkee St. is begging for beautification.

The conversation then turned to housing blights. This was a very spirited discussion during which residents made it clear that they do not think that Plattsburgh can truly be beautiful and attractive to tourists or businesses until housing codes are strictly enforced, or until codes are written in such a way that houses cannot go vacant or untended. Becky assured the group that the Mayor, Council, and City Inspector are currently discussing this problem and recognize the urgency of addressing it.

Becky noted that there are three categories of action that needed to be taken for beautification:

- 1) those that concern ordinances and enforcement, which is the responsibility of City government,
- 2) Long-term projects that can be planned and possibly funded through numerous beautification grants,
- 3) Near-term projects that be carried out this summer and provide a way to immediately be active

**Specific ideas:**

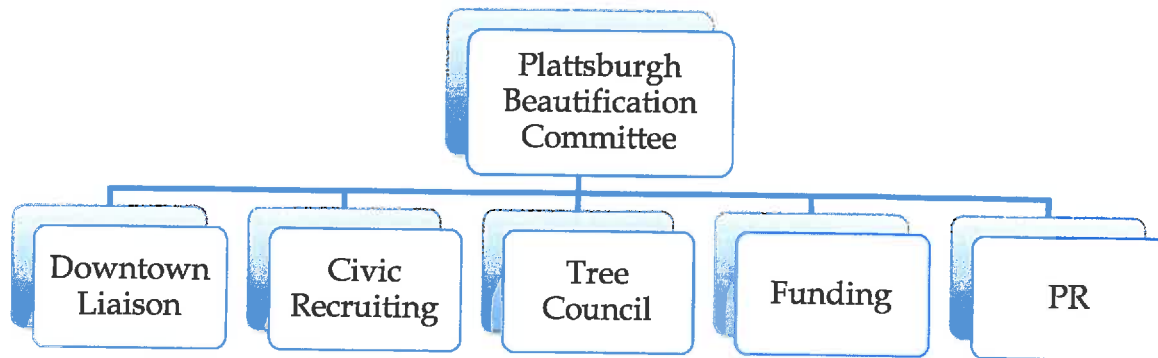
- Angela Jennette recommended using the City website to administer a beautification survey to residents so that we can find out what people would like to see for beautification. She also felt that we need to get local volunteer groups and students involved with beautification. Cindy Bentley introduced her mother-in-law, Minnie, who lives at Lake Forest and is responsible, with other residents, for creating a flower garden there, making the point that beautification is a skill that crosses all ages.
- Everyone expressed a desire to have a City clean-up day, and Superintendent Brodi informed us that he will provide the bags, gloves, and reflector vests. If the group can agree to a date then he can see if any other group is scheduled for that day.
- Superintendent Peters remarked that the City needs a branding that is more dynamic than the "Lake City" designation, and a logo that captures our spirit. He also noted that 25% of our population is below the poverty line so we need to take that in context of who we are serving. There was some discussion of our motto, "Virtue is its own reward," and how that refers to a community where people are invested in each other. The possibility of a City flag was raised, as the Mayor had expressed interest in having a new design.

- Lil Kasper spoke about the beauty of wildflowers along roadsides, and there was further discussion of how it would be desirable to have native flower species planted in the City. For instance, Susan Lavaque commented that we could have a flower garden in Trinity Park where children and students could visit and become education about indigenous plant species.
- Becky spoke of her idea for customers and gardening shops to donate an extra six-pack of flowers for people who would like to beautify their space but cannot afford it.
- Eric Rucker suggested a way for people who would like to garden to connect with gardeners by having "the extra sixpack" be distributed with a note that has the name and number of a helper gardener. Susan suggested that we have a day in front of City Hall that we would advertise for people to come and get starter kits, with gardening advice available at that time. Kasper agreed, indicating that she and Lil were thinking of offering starter buckets with a hand trowel and some wildflower seeds. Linda encouraged everyone to make use of the local gardening businesses to get expert advice on further ideas to beautify the City.
- Someone stated, to our dismay, that the ferry landing in Burlington has real flowers in planters, while the landing in Plattsburgh has artificial flowers. Lil volunteered to look into that.

**Wrap-up:**

Becky will put the minutes together and make a list of projects and possibilities for people to choose what interests them - perhaps as teams. Sandra McNeil created a draft organizational chart that we can use to give ourselves some

helpful structure:



## **Cultural and Economic Development Committee Meeting Minutes**

**April 29, 2014**

**Members Present:** Councilors Armstrong, Dowdle, and Kretser

**Also present:** Amy Bonn Planning/Grant Writing Consultant, The Finch Network

### **Meeting Overview**

Since the City has consulted with Ms. Bonn regarding the planning process in the past, the Committee met with Ms. Bonn at this first committee meeting in order to discuss present planning projects, as well as current and future grant opportunities. The conversation further encompassed what shape the Community Development Office might take in the future: what are our options, taking into account both the office's potential for generating economic and cultural development, and current and future budget constraints?

### **Visioning Project Grant**

As a result of Ms. Bonn's and Councilor Kretser's attendance at a recent meeting with Andy Lambruzzo, Coastal Resources Specialist with the NYS department of State, the two were able to describe how this project will proceed. With grant monies applied for through the Office of Engineering and Planning, and recently granted by the NY Department of State, the City has \$108,000 that will be used to for a Visioning Project. With part of the money, the City will contract with a consulting firm that specializes in planning to manage the project. One of the activities in the grant is to review the City's planning documents and to consider how putting this information into a database that could be accessed via a website would be helpful to City departments as well as other city businesses and nonprofits doing research or grant applications.

To articulate a 21<sup>st</sup> Century Vision for Plattsburgh, A *Project Advisory Committee* (PAC), comprised of 12-15 community members, will meet over the course of the project. In addition, public input will be sought at four community outreach forums known in planning circles as Sherets [sic]. The public will have the opportunity to provide feedback about Plattsburgh's Vision.

Councilors asked, "How can the City invite more, even broader based input, and thereby democratize the visioning process to the fullest extent?" Ms. Bonn suggested that the City take advantage of the summer months to collect information from as many stakeholders as possible. Points of inquiry comprised of Six Key Questions, for example, might also be developed in collaboration with the Town of Plattsburgh. Community members could be trained to survey the public. Information could be coded and compared to produce data that could be consulted for planning and perhaps even joint grant writing projects sponsored by Team Plattsburgh.

## **Cultural and Economic Development Committee Meeting Minutes**

**April 29, 2014**

### **Current Grant Opportunities**

Ms. Bonn discussed the NYS Consolidated Funding Applications (CFA) that will be available very soon. During the Visioning meeting on Monday, Andy Lambruzzo and Melissa McManus encouraged the City to consider applying for a Priority Project if they could identify a “ready to build/create project that would generate jobs and promote tourism”. The City can also consider applying for CFA funding for smaller, specific projects through the CFA process. Dock Street, Durkee Street and the Beach are all possibilities for this funding stream. By way of example Ms. Bonn outlined two possible projects. The CFA deadline is mid-July.

### **Possibilities: A Future Community Development Office**

Councilors asked Ms. Bonn to offer suggestions about how to reinstate the Community Development Office, given the present need for frugality as the City faces very challenging budget constraints. As the Mayor and Councilors have grappled with this question, they have considered several possibilities. There is money in the 2014 budget that is currently being used for contracting services, such as those Ms. Bonn has provided. What are the possibilities?

Ms. Bonn prefaced her opinion, by stating, very honestly, that she would reply as one who has a professional interest in the answer to that question. Her profession equips her to have very specific recommendations that she in fact could execute if she were to be hired in that office. With that said, she said ultimately we should consult other local professionals who could present their own ideas about creating a functional office sooner, rather than later.

Ms. Bonn went on to explain that it would be possible to open the office by contracting services with a community development professional. Contracting services gives the city the flexibility observe budgetary limitations because fringe benefits would not be necessary. She encouraged us to first think of shorter-term position, perhaps one that lasts for the remainder of this fiscal year. We might even consider whether agreeing to a three or four-year contract would enable the City to effectively proceed with planning and development objectives. A short term contract would allow for flexibility--the ability to evaluate whether the office is meeting desired outcomes, as well as whether it is cost effective-- before we consider a longer term commitment to the office.

The Councilors asked Ms. Bonn to outline what services a firm such as hers (The Finch Network) might provide for the City.

Respectfully submitted,

Rachelle Armstrong

Councilor, Ward 1



## PLATTSBURGH HOUSING AUTHORITY

4817 S. Catherine Street • Plattsburgh • NY • 12901-3778 • 518-561-0720 • fax: 518-561-1769 • [www.phaplattsburgh.com](http://www.phaplattsburgh.com)

February 24, 2014

Mayor James Calnon  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor Calnon:

On April 6, 2014 the term for Shirley O'Connell, currently Chair of the Plattsburgh Housing Authority Board of Commissioners, will be expiring. I am writing this letter in support of Ms. O'Connell's re-appointment to another term as commissioner on the Plattsburgh Housing Authority Board.

Ms. O'Connell has served on the Board of Commissioners for ten years and has done so while maintaining a forward thinking approach that has benefited the Plattsburgh Housing Authority. She provides both a voice of reason and clear direction. As Chair of the Board of Commissioners, she consistently avails herself for all necessary purposes. Ms. O'Connell has served on numerous boards and has represented countless agencies within Clinton County. She brings with her experience, a positive attitude and motivation to make effective change.

The Plattsburgh Housing Authority is being led very quickly and capably through turmoil. The Board of Commissioners, under the guidance of the Chair, have and continue to act in the best interests of the organization and in a manner that has dealt with the situation both swiftly and without question. There has not yet been final resolution on the situation stemming from the previous Executive Director and I feel that Ms. O'Connell would want to make every effort to see the Plattsburgh Housing Authority completely through.

I feel very confident in supporting Ms. O'Connell for re-appointment and we at the Plattsburgh Housing Authority are honored to have her as a member of our organization.

Sincerely,

Mark Hamilton, PHM  
Executive Director

FEB 27 2014





11355000 Assessment									
11355000	1100	Regular Payroll	100,842.00	(2,948.00)	97,894.00	94,484.03	0.00	3,409.97	96.5%
11355000	1200	Overtime Payroll	0.00	0.00	0.00	83.26	0.00	0.00	83.26
11355000	1400	Non Payroll Compensation	0.00	0.00	0.00	878.92	0.00	0.00	878.92
11355000	2200	Office Equipment	1,800.00	0.00	1,800.00	1,800.00	0.00	0.00	0.00
11355000	4320	Vehicle Supplies	500.00	0.00	500.00	500.00	0.00	0.00	0.00
11355000	4350	Office Supplies	2,000.00	0.00	2,000.00	1,980.37	0.00	19.63	99.0%
11355000	4414	Telephone	1,750.00	0.00	1,750.00	1,806.78	0.00	143.22	91.8%
11355000	4430	Contracted Services	15,000.00	10,618.00	25,618.00	21,141.09	0.00	4,476.91	82.5%
11355000	4460	Mileage Expense	1,000.00	0.00	1,000.00	761.57	0.00	238.43	76.2%
11355000	4461	Training & Education	2,000.00	0.00	2,000.00	1,763.11	0.00	236.89	88.2%
11355000	4470	Postage	1,000.00	0.00	1,000.00	1,286.01	0.00	(286.01)	128.6%
TOTAL Assessment			125,892.00	7,670.00	133,562.00	126,285.14	0.00	7,276.86	94.6%
11362000 Tax Advertising									
11362000	4430	Contracted Services	4,000.00	0.00	4,000.00	300.00	0.00	3,700.00	7.5%
11410000 City Clerk									
11410000	1100	Regular Payroll	144,648.00	0.00	144,648.00	153,815.17	0.00	(9,167.17)	106.3%
11410000	1400	Non Payroll Compensation	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00	100.0%
11410000	4350	Office Supplies	650.00	0.00	650.00	619.88	0.00	30.12	95.4%
11410000	4414	Telephone	2,100.00	0.00	2,100.00	1,759.75	0.00	340.25	83.8%
11410000	4430	Contracted Services	1,200.00	0.00	1,200.00	2,885.73	0.00	(1,685.73)	240.5%
11410000	4431	Printing & Copying	3,100.00	0.00	3,100.00	1,373.64	0.00	1,726.36	44.3%
11410000	4450	Repairs To Equipment	200.00	0.00	200.00	0.00	0.00	200.00	0.0%
11410000	4462	Conferences	100.00	0.00	100.00	80.00	0.00	20.00	80.0%
11410000	4470	Postage	1,850.00	0.00	1,850.00	1,509.20	0.00	340.80	81.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
11420000 Corporation Counsel									
11420000	1100	Regular Payroll	68,250.00	0.00	68,250.00	68,512.50	0.00	(262.50)	100.4%
11420000	4330	Technical & Special Mat/Supls	750.00	0.00	750.00	105.97	0.00	644.03	14.1%
11420000	4430	Contracted Services	87,075.00	0.00	87,075.00	43,300.66	0.00	43,774.34	49.7%
11420000	4440	Fees For Services	95,000.00	0.00	95,000.00	89,044.96	0.00	5,955.04	93.7%
11420000	4460	Mileage Expense	350.00	0.00	350.00	0.00	0.00	350.00	0.0%
11420000	4470	Postage	100.00	0.00	100.00	48.95	0.00	51.05	49.0%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
11430000 Human Resources									
11430000	1100	Regular Payroll	65,000.00	0.00	65,000.00	65,250.00	0.00	(250.00)	100.4%
11430000	2200	Office Equipment	4,745.00	0.00	4,745.00	0.00	0.00	4,745.00	0.0%
11430000	4350	Office Supplies	6,416.00	0.00	6,416.00	3,020.01	0.00	3,395.99	47.1%
11430000	4414	Telephone	850.00	0.00	850.00	0.00	0.00	850.00	0.0%
11430000	4430	Contracted Services	4,552.00	0.00	4,552.00	1,946.54	0.00	2,605.46	42.8%
11430000	4440	Fees For Services	650.00	0.00	650.00	517.00	0.00	133.00	79.5%
11430000	4461	Training & Education	2,049.00	0.00	2,049.00	2,344.75	0.00	(295.75)	114.4%
11430000	4470	Postage	200.00	0.00	200.00	52.11	0.00	147.89	26.1%
Total Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
11440000 Engineer									
11440000	1100	Regular Payroll	46,527.00	0.00	46,527.00	48,649.80	0.00	(2,122.80)	104.6%
11440000	1200	Overtime Payroll	713.00	0.00	713.00	611.39	0.00	101.61	85.7%
TOTAL									
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%
TOTAL City Clerk			156,348.00	0.00	156,348.00	164,543.37	0.00	(8,195.37)	105.2%
TOTAL Corporation Counsel			251,525.00	0.00	251,525.00	201,013.04	0.00	50,511.96	79.9%
TOTAL Human Resources			84,462.00	0.00	84,462.00	73,130.41	0.00	11,331.59	86.6%



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13310000	4411	Traffic Lights	11,500.00	0.00	11,500.00	11,103.78	0.00	396.22	96.6%	396.22	
13410000 Fire											
13410000	1100	Regular Payroll	2,175,931.42	0.00	2,175,931.42	2,159,248.90	0.00	16,682.52	99.2%	16,682.52	
13410000	1200	Overtime Payroll	143,000.00	0.00	143,000.00	140,869.19	0.00	2,130.81	98.5%	2,130.81	
13410000	1400	Non Payroll Compensation	4,000.00	0.00	4,000.00	5,000.00	0.00	(1,000.00)	125.0%	1,000.00	A
13410000	1500	Separation Pay	88,625.40	0.00	88,625.40	0.00	0.00	88,625.40	0.0%	(51,062.11)	A
13410000	2200	Office Equipment	3,500.00	0.00	3,500.00	702.92	0.00	2,797.08	20.1%	37,563.29	
13410000	2400	Technical & Special Equipment	30,000.00	0.00	30,000.00	22,939.23	0.00	7,060.77	76.5%	2,797.08	
13410000	2500	Other Equipment	1,000.00	0.00	1,000.00	900.00	0.00	100.00	90.0%	7,060.77	
13410000	4320	Vehicle Supplies	20,000.00	0.00	20,000.00	26,114.79	0.00	(6,114.79)	130.6%	100.00	A
13410000	4321	Vehicle Parts	19,000.00	0.00	19,000.00	23,037.81	0.00	(4,037.81)	121.3%	0.00	A
13410000	4330	Technical & Special Mat/Supls	12,000.00	0.00	12,000.00	12,770.37	0.00	(770.37)	106.4%	4,037.81	A
13410000	4340	Building & Grounds Supplies	12,000.00	0.00	12,000.00	11,701.89	0.00	298.11	97.5%	770.37	
13410000	4350	Office Supplies	4,000.00	0.00	4,000.00	3,038.20	0.00	961.80	76.0%	298.11	
13410000	4360	Personal Clothing & Equipment	15,696.00	0.00	15,696.00	12,241.17	0.00	3,454.83	78.0%	961.80	
13410000	4411	Electricity	17,000.00	0.00	17,000.00	17,786.91	0.00	(786.91)	104.6%	3,454.83	A
13410000	4412	Water	2,800.00	0.00	2,800.00	2,789.07	0.00	10.93	99.6%	0.00	
13410000	4413	Sewer	3,400.00	0.00	3,400.00	3,111.18	0.00	288.82	91.5%	10.93	
13410000	4414	Telephone	10,000.00	0.00	10,000.00	7,145.00	0.00	2,855.00	71.5%	288.82	
13410000	4430	Contracted Services	29,500.00	0.00	29,500.00	17,570.10	0.00	11,929.90	59.6%	2,855.00	
13410000	4431	Printing & Copying	500.00	0.00	500.00	119.95	0.00	380.05	24.0%	11,929.90	
13410000	4440	Fees For Services	45,000.00	0.00	45,000.00	75,887.22	0.00	(30,887.22)	168.6%	380.05	A
13410000	4450	Repairs To Equipment	12,000.00	0.00	12,000.00	4,286.76	0.00	7,703.24	35.8%	0.00	
13410000	4451	Repairs to Buildings	8,000.00	0.00	8,000.00	4,184.72	0.00	3,815.28	52.3%	7,703.24	
13410000	4452	Repairs to Motor Vehicles	18,500.00	0.00	18,500.00	25,965.01	0.00	(7,465.01)	140.4%	3,815.28	A
13410000	4461	Training & Education	14,200.00	0.00	14,200.00	10,784.43	0.00	3,415.57	75.9%	0.00	
13410000	4470	Postage	2,600.00	0.00	2,600.00	2,313.61	0.00	286.39	89.0%	3,415.57	
TOTAL Fire			2,692,252.82	0.00	2,692,252.82	2,590,518.43	0.00	101,734.39	96.2%	101,734.39	
13510000 Animal Control Officer											
13510000	4430	Contracted Services	15,000.00	8,503.91	23,503.91	26,749.02	0.00	(3,245.11)	113.8%	3,245.11	C
13510000	4440	Fees For Services	25,000.00	0.00	25,000.00	26,060.53	0.00	(1,060.53)	104.2%	1,060.53	C
TOTAL Animal Control Officer			40,000.00	8,503.91	48,503.91	52,809.55	0.00	(4,305.64)	108.9%	4,305.64	
13620000 Building Inspector											
13620000	1100	Regular Payroll	220,634.00	0.00	220,634.00	242,633.00	0.00	(21,999.00)	110.0%	21,999.00	C
13620000	1200	Overtime Payroll	9,000.00	5,000.00	14,000.00	8,916.63	0.00	5,083.37	63.7%	0.00	
13620000	1400	Non Payroll Compensation	5,000.00	0.00	5,000.00	6,568.92	0.00	(1,568.92)	131.4%	5,083.37	C
13620000	2200	Office Equipment	2,500.00	0.00	2,500.00	1,370.55	0.00	1,129.45	54.8%	1,568.92	
13620000	4320	Vehicle Supplies	4,030.00	0.00	4,030.00	2,714.01	0.00	1,315.99	67.3%	1,129.45	
13620000	4321	Vehicle Parts	2,600.00	0.00	2,600.00	1,019.09	0.00	1,580.91	39.2%	1,315.99	
13620000	4330	Technical & Special Mat/Supls	660.00	0.00	660.00	429.05	0.00	230.95	65.0%	1,580.91	
13620000	4360	Office Supplies	2,000.00	0.00	2,000.00	2,090.74	0.00	(90.74)	104.5%	230.95	C
13620000	4414	Telephone	320.00	0.00	320.00	310.58	0.00	9.42	97.1%	0.00	
13620000	4430	Contracted Services	5,000.00	0.00	5,000.00	3,684.66	0.00	1,315.34	73.7%	9.42	
13620000	4431	Printing & Copying	300.00	0.00	300.00	110.35	0.00	189.65	36.8%	1,315.34	
13620000	4450	Repairs To Equipment	200.00	0.00	200.00	0.00	0.00	200.00	0.0%	189.65	
13620000	4452	Repairs to Motor Vehicles	800.00	0.00	800.00	104.98	0.00	95.02	52.5%	200.00	
13620000	4461	Training & Education	4,325.00	0.00	4,325.00	90.00	0.00	710.00	11.3%	95.02	
13620000	4470	Postage	1,200.00	0.00	1,200.00	1,135.00	0.00	3,190.00	26.2%	710.00	
TOTAL Building Inspector			258,769.00	5,000.00	263,769.00	271,823.57	0.00	(8,054.57)	103.1%	23,656.66	
TOTAL Building Inspector			258,769.00	5,000.00	263,769.00	271,823.57	0.00	(8,054.57)	103.1%	15,604.09	

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TOTAL Community Development		88,067.00	(5,000.00)	83,067.00	66,904.48	0.00	16,162.52	80.5%	16,430.80	32,593.32	
16411000 Publicity											
16411000 2100 Furniture & Furnishings		10,000.00	(9,750.00)	250.00	0.00	0.00	250.00	0.0%		250.00	
16411000 4430 Contracted Services		5,500.00	0.00	5,500.00	3,777.12	0.00	1,722.88	68.7%		1,722.88	
TOTAL Publicity		15,500.00	(9,750.00)	5,750.00	3,777.12	0.00	1,972.88	65.7%	0.00	1,972.88	
16501000 System Administration (IT)											
16501000 1100 Regular Payroll		48,006.40	0.00	48,006.40	52,457.43	0.00	(4,451.03)	109.3%	4,451.03	0.00	A
16501000 1300 Temporary Payroll		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.0%	(4,451.03)	5,548.97	A
TOTAL System Administration (IT)		58,006.40	0.00	58,006.40	52,457.43	0.00	5,548.97	90.4%	0.00	5,548.97	
17020000 Recreation Administration											
17020000 1100 Regular Payroll		89,338.00	0.00	89,338.00	107,517.76	0.00	(18,179.76)	120.3%	18,179.76	0.00	C
17020000 1200 Overtime Payroll		3,000.00	0.00	3,000.00	7,693.30	0.00	(4,693.30)	256.4%	4,693.30	0.00	C
17020000 1300 Temporary Payroll		68,000.00	0.00	68,000.00	76,981.55	0.00	(8,981.55)	113.2%	8,981.55	0.00	C
17020000 1400 Non Payroll Compensation		2,500.00	0.00	2,500.00	0.00	0.00	0.00	100.0%		0.00	
17020000 2400 Technical & Special Equipment		8,000.00	0.00	8,000.00	14,842.75	0.00	(6,842.75)	185.5%	6,842.75	0.00	C
17020000 4320 Vehicle Supplies		0.00	0.00	0.00	1,002.43	0.00	(1,002.43)	#DIV/0!	1,002.43	0.00	C
17020000 4321 Vehicle Parts		12,000.00	0.00	12,000.00	6,314.70	0.00	5,685.30	52.6%		5,685.30	
17020000 4330 Technical & Special Mat/Supls		10,000.00	0.00	10,000.00	8,692.78	0.00	1,307.22	86.9%		1,307.22	
17020000 4350 Office Supplies		850.00	0.00	850.00	2,337.28	0.00	(1,487.28)	275.0%	1,487.28	0.00	C
17020000 4360 Personal Clothing & Equipment		2,500.00	0.00	2,500.00	1,479.49	0.00	(729.49)	197.3%	729.49	0.00	C
17020000 4414 Telephone		13,500.00	0.00	13,500.00	2,985.30	0.00	(485.30)	119.4%	485.30	0.00	C
17020000 4430 Contracted Services		2,200.00	0.00	2,200.00	12,239.65	0.00	1,260.35	90.7%	936.45	1,260.35	C
17020000 4431 Printing & Copying		1,550.00	0.00	1,550.00	3,136.45	0.00	(936.45)	142.6%		0.00	
17020000 4440 Fees For Services		1,850.00	0.00	1,850.00	1,248.81	0.00	301.19	80.6%		301.19	
17020000 4450 Repairs To Equipment		1,400.00	0.00	1,400.00	1,678.35	0.00	171.85	90.7%		171.85	
17020000 4452 Repairs To Motor Vehicles		0.00	0.00	0.00	2,307.79	0.00	(907.79)	164.8%	907.79	0.00	C
17020000 4462 Conferences		4,500.00	0.00	4,500.00	866.04	0.00	(866.04)	#DIV/0!	866.04	0.00	C
17020000 4470 Postage		1,500.00	0.00	1,500.00	762.50	0.00	3,737.50	16.9%		3,737.50	
TOTAL Recreation Administration		223,438.00	0.00	223,438.00	256,678.82	0.00	(33,240.82)	114.9%	45,704.03	12,463.21	
17140000 Penfield Park											
17140000 4330 Technical & Special Mat/Supls		2,500.00	0.00	2,500.00	293.64	0.00	2,206.36	11.7%		2,206.36	
17140000 4340 Building & Grounds Supplies		1,500.00	0.00	1,500.00	1,120.00	0.00	380.00	74.7%		380.00	
17140000 4411 Electricity		4,000.00	0.00	4,000.00	6,496.80	0.00	(2,496.80)	162.4%	2,496.80	0.00	C
17140000 4412 Water		3,200.00	0.00	3,200.00	6,457.12	0.00	(3,257.12)	201.8%	3,257.12	0.00	C
17140000 4413 Sewer		4,000.00	0.00	4,000.00	4,478.28	0.00	(478.28)	112.0%	478.28	0.00	C
17140000 4430 Contracted Services		1,200.00	0.00	1,200.00	3,454.19	0.00	(2,254.19)	287.8%	2,254.19	0.00	C
17140000 4450 Repairs To Equipment		600.00	0.00	600.00	0.00	0.00	600.00	0.0%		600.00	
17140000 4451 Repairs to Buildings		800.00	0.00	800.00	2,316.72	0.00	(1,516.72)	289.6%	1,516.72	0.00	C
TOTAL Penfield Park		17,800.00	0.00	17,800.00	24,616.75	0.00	(6,816.75)	138.3%	10,003.11	3,186.36	
17141000 South End Park											
17141000 4330 Technical & Special Mat/Supls		750.00	0.00	750.00	108.79	0.00	641.21	14.5%		641.21	
17141000 4340 Building & Grounds Supplies		1,200.00	0.00	1,200.00	863.06	0.00	336.94	71.9%		336.94	
17141000 4411 Electricity		3,500.00	0.00	3,500.00	3,012.06	0.00	487.94	86.1%		487.94	
17141000 4412 Water		1,400.00	0.00	1,400.00	1,667.14	0.00	(267.14)	119.1%	267.14	0.00	C
17141000 4413 Sewer		1,500.00	0.00	1,500.00	1,743.60	0.00	(243.60)	116.2%	243.60	0.00	C
17141000 4430 Contracted Services		500.00	0.00	500.00	3,293.78	0.00	(2,793.78)	658.8%	2,793.78	0.00	C



17141000	4450	Repairs To Equipment	500.00	0.00	500.00	0.00	500.00	0.0%	500.00	500.00
17141000	4451	Repairs to Buildings	1,000.00	0.00	1,000.00	746.25	253.75	74.6%	253.75	253.75
17141000	4452	Repairs to Motor Vehicles	0.00	0.00	0.00	96.78	(96.78)	#DIV/0!	96.78	0.00
TOTAL South End Park			10,350.00	0.00	10,350.00	11,531.46	(1,181.46)	111.4%	3,401.30	2,219.84
17142000 Blumette Park										
17142000	4330	Technical & Special Mat/Supls	700.00	0.00	700.00	510.00	190.00	72.9%	190.00	190.00
17142000	4340	Building & Grounds Supplies	700.00	0.00	700.00	0.00	700.00	0.0%	700.00	700.00
17142000	4411	Electricity	1,800.00	0.00	1,800.00	1,979.77	(179.77)	110.0%	179.77	0.00
17142000	4412	Water	1,000.00	0.00	1,000.00	1,687.34	(687.34)	168.7%	687.34	0.00
17142000	4413	Sewer	1,100.00	0.00	1,100.00	1,889.57	(789.57)	171.8%	789.57	0.00
17142000	4413	Contracted Services	0.00	0.00	0.00	661.15	(661.15)	#DIV/0!	661.15	0.00
17142000	4450	Repairs To Equipment	100.00	0.00	100.00	0.00	100.00	0.0%	100.00	100.00
17142000	4451	Repairs to Buildings	300.00	0.00	300.00	202.23	97.77	67.4%	97.77	97.77
TOTAL Blumette Park			5,700.00	0.00	5,700.00	6,930.06	(1,230.06)	121.6%	2,317.83	1,087.77
17143000 So. Platt St. Park										
17143000	4330	Technical & Special Mat/Supls	1,500.00	0.00	1,500.00	695.00	805.00	46.3%	(604.46)	200.54
17143000	4340	Building & Grounds Supplies	200.00	0.00	200.00	0.00	200.00	0.0%	200.00	200.00
17143000	4411	Electricity	2,100.00	0.00	2,100.00	2,376.34	(276.34)	113.2%	276.34	0.00
17143000	4412	Water	1,200.00	0.00	1,200.00	1,502.28	(302.28)	125.2%	302.28	0.00
17143000	4413	Sewer	500.00	0.00	500.00	525.84	(25.84)	105.2%	25.84	0.00
17143000	4450	Repairs To Equipment	400.00	0.00	400.00	0.00	400.00	0.0%	400.00	400.00
17143000	4451	Repairs to Buildings	200.00	0.00	200.00	87.00	113.00	43.5%	113.00	113.00
TOTAL So. Platt St. Park			6,100.00	0.00	6,100.00	5,186.46	913.54	85.0%	(0.00)	913.54
17510000 City Historian										
17510000	4430	Contracted Services	7,250.00	0.00	7,250.00	7,248.00	2.00	100.0%		2.00
17550000 Celebrations										
17550000	4430	Contracted Services	60,000.00	(3,500.00)	56,500.00	52,560.10	3,939.90	93.0%		3,939.90
18010000 Zoning										
18010000	1200	Overtime Payroll	1,800.00	0.00	1,800.00	2,148.70	(348.70)	119.4%	348.70	0.00
18010000	4330	Technical & Special Mat/Supls	500.00	0.00	500.00	300.00	200.00	60.0%		200.00
18010000	4350	Office Supplies	500.00	0.00	500.00	965.79	(465.79)	193.2%	465.79	0.00
18010000	4430	Contracted Services	1,900.00	0.00	1,900.00	717.55	1,182.45	37.8%	(814.49)	367.96
18010000	4461	Training & Education	1,500.00	0.00	1,500.00	855.86	644.14	57.1%		644.14
18010000	4470	Postage	1,000.00	0.00	1,000.00	301.95	698.05	30.2%		698.05
TOTAL Zoning			7,200.00	0.00	7,200.00	5,289.85	1,910.15	73.5%	0.00	1,910.15
18160000 Waste Collection										
18160000	1100	Regular Payroll	247,312.00	0.00	247,312.00	269,577.74	(22,265.74)	109.0%	22,265.74	0.00
18160000	1200	Overtime Payroll	1,338.00	0.00	1,338.00	2,713.46	(1,375.46)	202.8%	1,375.46	0.00
18160000	2400	Technical & Special Equipment	6,000.00	0.00	6,000.00	0.00	6,000.00	0.0%		6,000.00
18160000	4320	Vehicle Supplies	40,000.00	0.00	40,000.00	31,989.89	8,010.11	80.0%		8,010.11
18160000	4321	Vehicle Parts	19,492.00	0.00	19,492.00	8,738.36	10,753.64	44.8%		10,753.64
18160000	4330	Technical & Special Mat/Supls	5,500.00	0.00	5,500.00	30.99	5,469.01	0.6%		5,469.01
18160000	4360	Personal Clothing & Equipment	1,400.00	0.00	1,400.00	449.97	950.03	32.1%		950.03
18160000	4430	Contracted Services	6,840.00	0.00	6,840.00	33,634.60	(28,454.60)	516.0%	28,454.60	0.00
18160000	4440	Fees For Services	200,000.00	0.00	200,000.00	137,783.45	62,216.55	68.9%		62,216.55
18160000	4450	Repairs To Equipment	200.00	0.00	200.00	0.00	200.00	0.0%		200.00

18160000	4452	Repairs to Motor Vehicles	3,255.00	0.00	3,255.00	0.00	0.00	3,255.00	0.0%		3,255.00	
TOTAL Waste Collection			531,337.00	0.00	531,337.00	484,918.46	1,660.00	44,758.54	91.6%	52,095.80	96,854.34	
18510000 Parks & Beautification												
18510000	1100	Regular Payroll	41,699.00	0.00	41,699.00	34,083.29	0.00	7,615.71	81.7%		7,615.71	
18510000	1200	Overtime Payroll	2,000.00	0.00	2,000.00	455.84	0.00	1,544.16	22.8%		1,544.16	
18510000	2400	Technical & Special Equipment	10,000.00	0.00	10,000.00	1,557.00	0.00	8,443.00	15.6%		8,443.00	
18510000	4310	Str/Constr Material/Supplies	3,550.00	0.00	3,550.00	240.00	0.00	3,310.00	6.8%		3,310.00	
18510000	4320	Vehicle Supplies	15,000.00	0.00	15,000.00	15,639.97	0.00	(639.97)	104.3%	639.97	0.00	A
18510000	4321	Vehicle Parts	3,000.00	0.00	3,000.00	1,516.42	0.00	1,483.58	50.5%	(639.97)	843.61	A
18510000	4330	Technical & Special Mat/Supls	10,800.00	0.00	10,800.00	9,088.56	0.00	1,711.44	84.2%		1,711.44	
18510000	4353	Riverwalk Expense	0.00	3,500.00	3,500.00	2,539.10	0.00	960.90	72.5%		960.90	
18510000	4353	Treehouse (HCA) Expense	0.00	9,930.00	9,930.00	7,862.75	1,000.00	1,067.25	51.3%		1,067.25	
18510000	4360	Personal Clothing & Equipment	195.00	0.00	195.00	100.00	0.00	95.00	0.0%		95.00	
18510000	4450	Repairs To Equipment	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	0.0%		2,000.00	
18510000	4452	Repairs to Motor Vehicles	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.0%		1,000.00	
TOTAL Parks & Beautification			89,244.00	13,430.00	102,674.00	73,082.93	1,000.00	28,591.07	72.2%	0.00	28,591.07	
19010000 State Retirement												
19010000	8000	NYS Retirement Benefits	590,373.26	0.00	590,373.26	500,245.00	0.00	90,128.26	84.7%	(90,128.26)	0.00	C
19015000 Police/Fire Retirement												
19015000	8000	Police/Fire Retirement Benefit	1,828,085.59	0.00	1,828,085.59	1,637,329.75	0.00	190,755.84	89.6%	(190,755.84)	0.00	C
19030000 Social Security												
19030000	8000	Social Security Benefits	682,106.33	0.00	682,106.33	649,465.38	0.00	32,640.95	95.2%		32,640.95	
19040000 Workers Compensation												
19040000	8000	Workers Comp Benefits	315,598.60	0.00	315,598.60	367,575.43	0.00	(51,976.83)	116.5%	51,976.83	0.00	C
19050000 Unemployment Insurance												
19050000	8000	Unemployment Benefits	22,000.00	0.00	22,000.00	20,250.62	0.00	1,749.38	92.0%		1,749.38	
19055000 Disability												
19055000	8000	Disability Benefits	8,250.00	0.00	8,250.00	5,034.21	0.00	3,215.79	61.0%		3,215.79	
19060000 Health Insurance												
19060000	8000	Health Insurance Benefits	4,445,289.00	0.00	4,445,289.00	4,214,538.79	0.00	230,750.21	94.8%	(198,957.40)	31,792.81	C
19065000 Vision Benefit												
19065000	8000	Vision Benefits	700.00	0.00	700.00	350.04	0.00	349.96	50.0%		349.96	
19070000 Cafeteria Benefit												
19070000	8000	Cafeteria Plan Benefits	3,697.50	0.00	3,697.50	3,941.68	0.00	(244.18)	106.6%	244.18	0.00	C
19075000 Cafeteria Contrib Police												
19075000	8000	Police Cafeteria Benefits	18,400.00	0.00	18,400.00	15,156.01	0.00	3,243.99	82.4%		3,243.99	
19085000 Supplemental DBI Fire												
19085000	8000	Fire Supplemental DBL Benefits	231,567.95	0.00	231,567.95	286,141.30	0.00	(54,573.35)	123.6%	54,573.35	0.00	C
19086000 Supplemental DBI Police												
19086000	8000	Police Supplement DBL Benefits	58,716.90	0.00	58,716.90	56,571.08	0.00	2,145.82	96.3%		2,145.82	



19089000 Employee Assistance Services									
19089000 8000 EAS Benefits	3,750.00	0.00	3,750.00	3,400.00	0.00	350.00	90.7%	350.00	
19512000 Transfer Library									
19512000 9000 Inter-Fund Transfers	871,000.00	0.00	871,000.00	871,000.00	0.00	0.00	100.0%	0.00	
19515000 Transfer Recreation Complex									
19515000 9000 Inter-Fund Transfers	381,427.00	0.00	381,427.00	381,427.00	0.00	0.00	100.0%	0.00	
19550000 Transfer Capital									
19550000 9000 Inter-Fund Transfers	100,000.00	0.00	100,000.00	105,557.40	0.00	(5,557.40)	105.6%	5,557.40	C
19570000 Transfer Debt Service									
19570000 9000 Inter-Fund Transfers	2,027,143.63	0.00	2,027,143.63	2,027,143.63	0.00	0.00	100.0%	0.00	
GRAND TOTAL	23,527,064.54	75,554.44	23,602,618.98	22,925,435.62	9,954.68	667,228.68	97.1%	(0.00)	667,228.68

Retirement reserve increased

Net Appropriation Budget Surplus

667,228.68

Seth Silver

04/23/2014

Mayor James Calnon  
City Hall Place  
Plattsburgh, NY 12901

Mayor Calnon-

I am writing to request permission from the City of Plattsburgh to close down part of Trafalgar Drive on Saturday, June 21<sup>st</sup> 2014, from 11 AM to 7 PM. The purpose of this would be to have a safe area to host a block party. Currently, over 20 families have expressed an interest in attending what will now be our *fifth* annual block party.

The area marked off would inconvenience a total of 12 homes for the time mentioned above. I have personally notified all of these homeowners of this. Access will be limited but the street will still be passable for residents and emergency vehicles. I will also ensure that appropriate City Departments will be notified.

Thank You,

  
Seth Silver



## **2011 Clinton and Essex Counties Local Waterfront Revitalization Program EPF Grant**

### **Key Project Advancement Memorandum of Understanding**

#### **City Beach and Whitewater Park Feasibility Studies – City of Plattsburgh**

WHEREAS, the Essex and Clinton Counties Waterfront Plan, Clinton County Destination Master Plan, and local revitalization plans have yielded clearly articulated goals and priority projects ready for implementation in Clinton Counties, and

WHEREAS, the Village of Rouses Point, on behalf of Clinton and Essex County waterfront communities, has recently executed a contract with the NYS Department of State Local Waterfront Program to advance these goals and priority projects, and

WHEREAS, a Memorandum of Understanding is necessary to affirm the intention of the City of Plattsburgh to participate in implementation of this effort and to detail the policies and procedures that will be followed in implementation and administration of these projects,

NOW, THEREFORE, in consideration of the foregoing, the Village of Rouses Point and the City of Plattsburgh agree as follows:

1. The City of Plattsburgh, hereby affirms its intention to work with the Village of Rouses Point and the Department of State to advance Clinton County waterfront revitalization efforts through preparation of City Beach Redevelopment and Whitewater Park Feasibility Studies, as described in the projects detailed in Appendices A1 and A2.
2. The City of Plattsburgh will work with the Project Manager and the Department of State to develop and implement a work program and schedule for the above referenced projects. These work programs will delineate project deliverables.
3. The City of Plattsburgh acknowledges that these projects are a collaborative effort between the City of Plattsburgh, the Village of Rouses Point, the Department of State, and the consultant. Initial submittals of all deliverables should be considered as draft product, to be reviewed by the

Department of State. Edits and changes requested by the Department of State are to be incorporated in the final product, as required by the Village of Rouses Point's contract with DOS.

4. The City of Plattsburgh will submit the following to the Department of State and Project Manager for each project:
  - a. Digital copies of all draft deliverables by email or on disc if files are too large to email;
  - b. Three copies of all final written reports and supporting graphics, final design documents, and other printed materials;
  - c. Print-ready, original final written documents;
  - d. Digital copies of original documents in Microsoft Word or other original software. This includes digital files of any maps, plans or designs produced during the product, which must be conveyed in original design software format.
5. Upon completion of the projects or termination of this agreement, all finished and unfinished materials, in their original format, including any maps, plans or designs prepared by the consultant under this agreement shall become the property of the City of Plattsburgh and the Department of State and shall be conveyed in their original software in digital form.
6. It is expressly the responsibility of the City of Plattsburgh to coordinate all consultant subcontracts, work program implementation, and deliverable review with the Project Manager and Department of State. Reimbursement is contingent upon compliance with DOS grant project requirements.
7. The City of Plattsburgh will provide documentation of all matching contributions to the Project Manager, as detailed in the Appendices A of this agreement, in format acceptable for Department of State reimbursement.
8. Since this grant program is a reimbursement program, the City of Plattsburgh will submit paid invoices for previously approved expenditures, DOS-approved deliverables, and documentation of matching contributions for the project (as detailed in Appendices) to the Village of Rouses Point, for inclusion in monthly payment requests submitted to the Department of State. Upon receipt of reimbursement from the Department of State, the Village of Rouses Point will reimburse the City of Plattsburgh for paid invoice amounts within 45 days of receipt of reimbursement from DOS.

9. The terms of this agreement shall commence once the agreement is executed by both parties and shall terminate at the time that the work program tasks undertaken under this agreement have been completed or the grant contract time period between the Village of Rouses Point and the DOS has expired, and reimbursement has been received by the City of Plattsburgh.
10. The parties agree to not assign their respective rights or interests under this agreement without the express consent of the other party.
11. The Village of Rouses Point and the City of Plattsburgh hereby agree to comply with all applicable terms and conditions contained in the Agreement between the Village of Rouses Point and Department of State (#C1000359). In the event of a conflict between this agreement and the State assistance agreement, the terms of the State assistance agreement shall control.
12. This agreement shall not be altered, amended or changed except by similar written agreement executed by the parties through their authorized officers.

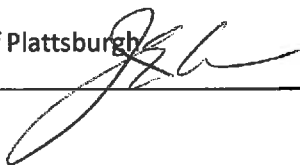
IN WITNESS WHEREOF, this Intermunicipal Agreement has been executed by the duly authorized officer of the respective parties.

George Rivers  
Mayor, Village of Rouses Point

Date: \_\_\_\_\_

James Calnon  
Mayor, City of Plattsburgh

Date: \_\_\_\_\_



## Appendix A1

### **Project Title**

Plattsburgh City Beach Redevelopment Feasibility Analysis

### **Funding**

\$32,000

### **Project Sponsor**

City of Plattsburgh and the Clinton County Strategic Tourism Planning Committee

### **Project Description**

The City of Plattsburgh, in partnership with the Strategic Tourism Planning Committee, will prepare a Feasibility Study to advance the City's Waterfront Vision at the Plattsburgh City Beach Site.

### **Matching Contribution**

Donated Professional Services (AES Master Plan, \$31,000)

## Appendix A2

### **Project Title**

Plattsburgh Whitewater Park

### **Funding**

\$3,000

### **Project Sponsor**

City of Plattsburgh Recreation Department

### **Project Description**

The City of Plattsburgh Recreation Department will conduct a Prefeasibility Study for development of a Whitewater Park on the Saranac River in the City of Plattsburgh's downtown area.

### **Matching Contribution**

Donated Professional Services  
(City of Plattsburgh Recreation Director, estimate \$1,000)



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 1, 2014

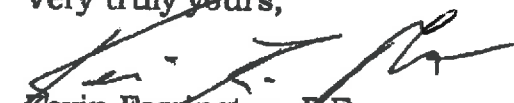
Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ref: Request for Permission to Advertise for Bids  
For "Painted Pavement Markings,"  
Contract # 2014-17**

Dear Mayor & Councilors:

It is requested that permission be granted to advertise for Contract #2014-17, "Painted Pavement Markings."

Very truly yours,



Kevin Farrington, P.E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Public Works Dept.





# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 1, 2014

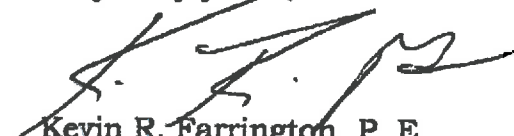
Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids for  
"Two (2) One-Ton Dump Trucks;"  
Contract #2014-16**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2014-16, Two (2) One-ton Dump Trucks for use by the Public Works Department and the Water Filtration Plant.

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Mike Brodi, PWD  
Bill Todd, WFP



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 1, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise a  
Request for Qualifications for Engineering  
Services for the Saranac River Trail Phase II;  
Contract #2014-18**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for a Request for Qualifications for Contract #2014-18, Saranac River Trail Phase II Engineering Design Services.

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Dave Lessor  
Dave Brown

**LEGAL SERVICES AGREEMENT  
FOR BOND COUNSEL SERVICES  
BETWEEN  
CITY OF PLATTSBURGH  
and MILLER, MANNIX, SCHACHNER & HAFNER, LLC**

**THIS AGREEMENT** is entered into this \_\_\_\_\_ day of May, 2014 by and between the **CITY OF PLATTSBURGH**, 41 City Hall Place, Plattsburgh, New York 12901 (CITY) and **MILLER, MANNIX, SCHACHNER & HAFNER, LLC**, 15 West Notre Dame Street, PO Box 765, Glens Falls, NY 12801 (COUNSEL).

**WHEREAS**, COUNSEL has been selected by the CITY as its Special Counsel for Bond Counsel matters;

**NOW, THEREFORE**, the CITY and COUNSEL hereby agree as follows:

1. **SCOPE OF SERVICES.** COUNSEL shall provide the CITY with Bond Counsel services as requested by the City Chamberlain consistent with COUNSEL's proposal dated April 1, 2014.

2. **COMPENSATION.** COUNSEL shall be paid by the CITY for its Bond Counsel services and related legal representation based on the amount of time spent in accordance with COUNSEL's hourly rates of up to \$225 per hour. COUNSEL shall submit monthly invoices for payment by the CITY accompanied by any voucher forms that the CITY may require. COUNSEL shall charge a maximum of ½ its standard hourly rate for travel time.

3. **PROFESSIONAL LIABILITY INSURANCE.** COUNSEL shall maintain professional liability insurance at all times during the course of its representation of the CITY.

4. **COMPLIANCE WITH LAWS.** COUNSEL shall not discriminate against anyone on the basis of race, color, creed, national origin, gender, sexual orientation or on any other basis. COUNSEL shall comply with all Federal, State and local laws, rules and regulations.

IN WITNESS THEREOF, the parties have executed this Agreement by their duly authorized representatives as of the \_\_\_\_\_ day of May, 2014

**CITY OF PLATTSBURGH**

By: \_\_\_\_\_  
James E. Calnon, Mayor

**MILLER, MANNIX, SCHACHNER & HAFNER, LLC**

By:  \_\_\_\_\_  
Robert H. Hafner, Esq.



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 2, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise a  
Request for Qualifications for Engineering  
Services for the Community Vision &  
Implementation Strategy Grant;  
Grant #T007064; Contract #2014-19**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for a Request for Qualifications for Contract #2014-19, Community Vision and Implementation Strategy Grant.

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Dave Lessor  
Dave Brown



## Plattsburgh, New York

Jonathan P. Ruff, P.E.  
Environmental Manager

41 City Hall Place  
Plattsburgh, NY 12901  
Phone: 518-536-7519  
Fax: 518-563-6083  
[ruffj@cityofplattsburgh-ny.gov](mailto:ruffj@cityofplattsburgh-ny.gov)

May 5, 2014

To: Mayor Calnon and Members  
Of the Common Council

Fr: Jon Ruff

Re: WPCP Aerator Gearboxes  
Foote-Jones Aerator Reducers

A bid specification for two new Foote-Jones aerator reducers (gearboxes) was recently circulated. Bids were received from six companies. One of the companies also submitted an alternate bid from a manufacturer other than Foote-Jones.

The alternate bid is the lowest at \$192,356. However:

- No detailed plans or specifications were provided so no determination can be made about compliance with the technical specification.
- The cost for creating an inventory of spare parts from a second manufacturer would drive the cost over the next lowest bid.
- The bid includes four pages of fine print with a myriad of terms and conditions, including:
  - Credit approvals
  - Price changes
  - Third party rights
  - Force majeure

Therefore, it is recommended that the alternate bid be rejected as non-responsive and not meeting the specification, and that the contract be awarded to the lowest responsive bidder, Applied Dynamics, for \$194,822.74. The source of funds is Capital Project H8130.60.

Please contact me if you have any questions.

c: Dave Powell  
Richard Marks  
File

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Cohen

Cont # 201412

16602A

246-23 Apr 4



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 5, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ref: Request for Permission for Mayor  
To Sign Supplemental Agreement No. 3 for  
Consultant Agreement with Stantec for  
South Catherine Street Reconstruction;  
South Peru Street - South Platt Street;  
PIN 775314, Contract #2010-13**

Dear Mayor & Councilors:

It is requested that the Common Council authorize the Mayor to sign **Supplemental Agreement No. 3** with Stantec Consulting Services Inc., 3 Columbia Circle Suite 6, Albany, NY, 12203.

This agreement adds Construction Inspection and Construction Support to this contract.

The maximum amount of funds for all work associated under this agreement will not exceed **\$1,280,000.00** without prior Common Council Approval. This agreement is reimbursable through New York State Dept. of Transportation STP Funding. Sufficient funding is available in capital project H5110.43 "2014 South Catherine Street Reconstruction."

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer  
/dn

Att. (3)  
CC: City Chamberlain  
Michael Zimmerman, NYSDOT



**Architectural/ Engineering  
Consultant Agreement**

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PIN (s) **7753.14** Municipal Contract No. D032301

Supplemental Agreement (SA #3) made this 9 day of May, 2014 by and between

**City of Plattsburgh**

having its principal office at **41 City Hall Place** in the City of **Plattsburgh, NY 12901**

and

**Stantec Consulting Services Inc.** with its office at **3 Columbia Circle, Albany, NY 12203**

WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this Agreement as **South Catherine Street Reconstruction Design**, (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, the **City of Plattsburgh**, is authorized to enter this Agreement,

NOW, THEREFORE, the parties hereto agree as follows:

**ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT**

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" - Project Description and Funding;



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

May 6, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ref: Award of "Reconstruction of  
South Catherine Street;"  
Contract #2014-07, PIN 775314,  
Comptrollers Contract No. D032301**

Dear Mayor & Councilors:

On April 24, 2014 we received bids for the subject project, which is a total fulfillment of our federally funded project. We received 4 bids, of which all are tallied in order as follows:

**Bidders In Rank Order:**

<u>Rank</u>	<u>Bidder's Name</u>	<u>Bid Amount</u>
	Engineer's Estimate	\$5,623,154.00
1	Rifenburg Construction	\$4,293,130.00
2	Manfred Construction	\$4,468,063.14*
3	Kubricky Construction Corp.	\$4,486,237.79
4	Luck Bros. Inc.	\$5,219,219.00*

\*Bid amount adjusted based on mathematical computations completed during the bid analysis.

The breakdown of this bid by fiscal share is as follows:

<b><u>Total Bid:</u></b>	<b><u>\$4,293,130.00</u></b>
<b><u>Share 1 - Highway:</u></b>	<b><u>\$3,978,120.00</u></b>
<b><u>Share 2 - Water and Sanitary:</u></b>	<b><u>\$ 300,010.00</u></b>
<b><u>Share 3 - PMLD Betterment:</u></b>	<b><u>\$ 15,000.00</u></b>

Ltr. to: Mayor & Council

Ref: Award of Reconstruction South Catherine Street

Page 2

The Low Bid of \$4,293,130.00 is 76.35% of the Engineer's Estimate of \$5,623,154.00

The recommended low bid is balanced and complete.

Therefore, I recommend that a contract be awarded to, **Rifenburg Construction Inc., 159 Brick Church Road, Troy, NY 12180**, for the a total cost of **\$4,293,130.00**.

Sufficient funding is available in Capital Project H5110.43 "2014 South Catherine Street Reconstruction."

Very truly yours,



Kevin R. Farrington, P.E.  
City Engineer

CC: Jeffrey Johns, P.E., Stantec  
Michael Zimmerman, NYSDOT Liaison  
City Clerk  
City Chamberlain

**Enclosures:** Signed Bid Proposal  
Signed Non-Collusive Bidding Statement  
Debarment History Certification  
Proof of Advertisement  
DBE Package  
Bid Analysis

## CITY OF PLATTSBURGH

**BID TITLE:**

To Catherine D. Lee

BID OPENING DATE: 4-24-14 1030A

[illegible]



# Plattsburgh, New York

Carole S. Garcia  
Deputy City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

## MEMORANDUM

TO: Mayor Calnon & Members of the Common Council

FR: Carole Garcia *CS*  
Deputy City Chamberlain

DA: May 6, 2014

RE: Loan Applicant-North Country Food Co-Op

The Lake City Local Development Corporation Loan Review Committee reviewed the above Economic Revolving Loan application on May 5, 2014 and recommends that the City of Plattsburgh Common Council approve this loan.

### Project Overview and Loan Review Committee Summary:

Project Name: North Country Food Co-Op

Project Address: 25 Bridge Street, Plattsburgh, NY

Loan Amount Requested: \$50,000.00

Interest Rate:  $\frac{3}{4}\%$  of prime rate at time of approval  
(Currently 2.44%)

Term: Fifteen (15) years

Approved: Hope Coryer, Brian Gladwin  
Carole Garcia

Absent: Jeff Rendinaro

Jobs Created/Retained: 2 FTE

Comments or Special Stipulations: The North Country Food Co-Op project is site improvements and upgrades. Included in the upgrade is the purchase of a point of sale system to aid in the transition to a new form of inventory management. The primary source of funding for the project has been secured from the Cooperative Fund of New England in the amount of \$105,600. Additional sources of funding are North Country Co-Op equity and members loans. The proposed City **\$50,000 Economic Development Revolving Loan** would be used to purchase the point of sale system. The EDRLF would be contingent on the closing of the Cooperative Fund loan.

The Cooperative Fund of New England would secure a first position mortgage in the amount of \$55,000 on the building located at 25 Bridge Street.

Sharing second position on the building would be two City of Plattsburgh mortgages; Housing Revolving Loan issued in 2010 as part of the Co-Op's participation in the NY Main Street Program as well as the proposed **Economic Revolving loan of \$50,000**. (The 2010 loan was granted in the amount of \$41,735 and has a current balance of \$25,571.75. The North Country Food Co-Op's payment history on this loan has been excellent)

The combined total of these commitments on the 25 Bridge Street building will not exceed 90% of the assessed value of the property which falls within the loan program guidelines.